Committing an Illegal Act - Did You Know?

1

Receiving unsolicited emails that may contain potentially illegal material (either as an attachment or in a URL) is not an illegal offence

2

If you receive potentially illegal material you could easily commit an illegal act - **do not open the material or personally investigate**

3

Opening an attachment or URL that proves to hold illegal content **is an illegal act** and is classed as possession of illegal material

4

Showing anyone else illegal material that you have received **is an illegal act**

5

Printing a copy of the offensive email to report it to someone else **is an illegal act** and is classed as producing illegal material

6

Having printed a copy of the material if you give it to someone else **is an illegal act** and is classed as distributing illegal material

7

Within 4 simple steps you could easily break the law 4 times. Each is a serious offence

8

Never open unsolicited URLs or attachments. If you are suspicious that the content could be illegal report it and log that you have received it

9

Always report potential illegal content to the Internet Watch Foundation at www.iwf.org.uk They are licensed to investigate **you are not.**

Never personally investigate. If you open illegal content accidentally report it to the Headteacher and IWF. Go to the IWF website and click on the report button. **Do not copy and paste the URL, write it down and type it into the reporting screen. This prevents accidental opening**. Once the email has been logged and reported to the IWF delete it from your inbox. If you are unsure, contact the IWF for advice on 01223 237 700. **The Internet Watch Foundation only deals with illegal content, please see their website for information and advice. Please note this guidance only relates to illegal content not inappropriate.**

Advice on how to deal with illegal or inappropriate content can be sought from: Chris Heane :Information & Network Security Manager 01670 533309, Lesley Jane : Internal Auditor 0191 3853690, Russell Pilling: Head of Commissioning & Safeguarding 01670 533622, Rob Jewitt :Safeguarding & School Support Manager 01670 714411